

Government of India
Ministry of Finance
Department of Revenue
(Competent Authority Cell)

New Delhi, the 8th August, 2017.

OFFICE MEMORANDUM

Subject: Filling up of the post of Competent Authority and Administrator (Group 'A' Gazetted) in the Office of the Competent Authority, Mumbai – Regarding –

It is proposed to fill up a vacancy of Competent Authority & Administrator in the Office of the Competent Authority, Mumbai [Smugglers and Foreign Exchange Manipulators (Forfeiture of Property) Act, 1976 and Narcotic Drugs and Psychotropic Substances Act, 1985], under the Department of Revenue (Hqrs. Division) on the following terms and conditions:

Name of the Post : Competent Authority & Administrator (Group 'A' Gazetted)

Scale of Pay (Level in the Pay Matrix) : Level 14 (Rs.144200-218200)

Eligibility : Collector of Customs or Collector of Central Excise or Commissioner of Income Tax or any other officer not below the rank of Joint Secretary to the Government of India.

Tenure : 5 years

2. It is requested that the vacancy may be circulated among field formations and the applications in the prescribed Performa (enclosed) along with cadre clearance, vigilance clearance, history of postings, integrity certificate and major/minor penalty certificate for the past 10 years, agreed list status if any and attested copies of ACR dossiers for the last 5 years, may be forwarded to the undersigned by 30.09.2017.

3. Applications in the prescribed pro-forma of only those officers who are eligible and willing and whose services can be spared immediately on their selection may be forwarded to this Department on or before 30.09.2017. Advance copy of the applications shall not be entertained. The selected officers shall not be allowed to withdraw his/her application.

4. The vacancy may be given wide publicity and a copy of the same may be hosted on the website of your organization also. This may kindly be accorded priority.

Encl: As above.

(S.Bhowmick)

Under Secretary to the Government of India
Tel. No. 23095359

To

1. JS(Admn.), CBEC, Department of Revenue.
2. JS(Admn.), CBDT, Department of Revenue.
3. Director General, DGIT(HRD), Vasant Kunj, New Delhi.
4. All Ministries/Departments.

BIO-DATA

1. Name of the Applicant:
2. Date of Birth:
3. Date of Retirement:
4. Educational Qualification:
5. Present Post held, date from which held and the scale of Pay therein:
6. Experience in the subject field:
7. Brief service particulars:
8. Nature of duties performed in brief:
9. History of Posting:
10. Whether belongs to SC/ST:
11. Remarks/Any other information:

Signature of the applicant with date
Tel/Fax No.

Certificate by Parent Office:

The information furnished by the candidate has been verified from the records and is found correct.

Signature
With rubber stamp