

F.No.4/12/2008-AdED
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE

New Delhi , the 6th July, 2009.

OFFICE MEMORANDUM

Subject: Filling up of one post of Deputy Legal Adviser in the Directorate of Enforcement on deputation basis-reg

Applications are invited from eligible officers for one vacant post of Deputy Legal Adviser (DLA) in the pay scale of Rs. 12,000-16,500/ (pre revised) in the Directorate of Enforcement , under the Ministry of Finance, Department of Revenue.

2. In terms of the Recruitment Rules, the following categories of Officers are eligible:

Officers under the Central Government or the State Government:

- (a) (i) holding analogous post or
- (ii) with 3 years' service in posts in the scale of Rs.10,000-325-15,200/-or equivalent (pre revised);and

Essential

(b) possessing the following qualification and experience:

- (i) Degree in Law of a recognized University or equivalent;
- (ii) 8 years' experience at the Bar or 8 years' experience as a member of a State Judicial Service or in a superior post in the legal Department of the Central Government or State Governments.

Note 1 Qualifications are relaxable at the discretion of the Union Public Service Commission in the case of candidates otherwise well qualified.

Note 2:- The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if, at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Desirable:

- (i) Experience as Public Prosecutor or Government Advocate
- (ii) Adequate knowledge of Urdu and Hindi

3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization or department shall ordinarily not exceed 3 years.

- The duties of DLA are to process cases for filing prosecution against PMLA offenders, to advise zonal/sub-zonal office of the Directorate on legal matters such as FERA, FEMA, PMLA when called upon to do so, to present cases on behalf of the Directorate before ATFE, Special Director (Appeal), Adjudicating Authority constituted under PMLA, Money Laundering Tribunal to review the orders of ATFE, Adjudicating Authority, Money Laundering Tribunal, High Courts, etc and to review Adjudication Orders of Deputy Directors and above. In addition to it, they shall also perform such functions as prescribed under PMLA Manual of the Directorate.

4. The Curriculum Vitae(CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to posts on deputation basis.

5. The pay and allowances and the terms and conditions will be regulated in accordance with the Department of Personnel & Training's OM no. 2/29/91 Estt (Pay-II) dated 5-1-94, as amended from time to time

6. The Cadre Controlling Authorities are requested to forward applications of eligible and willing Officers in the proforma given as Annexure 'A' so as to reach to the Under Secretary, Room No.55, Ministry of Finance, Department of Revenue, North Bloc, New Delhi -110001 within 60 days from the date of publication of this advertisement. While forwarding the applications, the Cadre Controlling Authorities may please verify that the particulars furnished by the applicant are correct and that no disciplinary case is either pending or contemplated against him. Accordingly, the following documents should be sent by the Cadre Controlling Authority along with the application:-

- (i) Two copies of bio data
- (ii) Complete and up-to-date C.R.dossiers for the last five years upto 2007-2008 or attested photocopy thereof
- (iii) Vigilance Certificate /Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance

(vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years

7. Incomplete applications or applications not received through proper channel will not be entertained and will be rejected.

8. The candidates will not be allowed to withdraw their candidature subsequently on any ground.

(S.P. Roy]
Under Secretary to the Govt. of India
Tel.No. 2309 5484

To

1. All Ministries/Departments of Government of India with the request that this circular may be circulated among their attached /subordinate offices.
2. Chief Secretaries of all State Govts./UT Administrations.
3. The Director , NIC/SO(CC), Deptt. of Revenue with the request that this vacancy circular may be hosted on the official web site i.e (www.finmin.nic in) of Department of Revenue.

(S.P.ROY)
Under Secretary to the Govt. of India

CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) :

2. Date of Birth (in Christian era) :

3. Date of retirement under Central/
State Government Rules :

4. Educational Qualifications :

5. Whether Educational and other
qualifications required for the post
are satisfied. (If any qualification has
been treated as equivalent to the one
prescribed in the Rules, state the
authority for the same).

	<u>Qualifications/Experience Required</u>	<u>Qualification/Experience possessed by the officer</u>
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please state clearly whether in the
light of entries made by you above,
you meet the requirement of the post :

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. :
Ad-hoc or Temporary or Quasi-
Permanent or Permanent.

9. In case the present employment is :
held on deputation/contract basis,
please state-

(a) The date of initial appointment :

(b) Period of appointment on :
deputation/contract

(c) Name of the parent office/ :
organization to which you belong

10. Additional details about present
employment

Please state whether working under
(indicate the name of your employer
against the relevant column)

(a) Central Govt. :

(b) State Government :

(c) Autonomous Organisation :

(d) Government Undertaking :

- (e) Universities :
- (f) Others :
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. :
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to
(i) additional academic qualifications
(ii) professional training and
(iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) :
- (Note: Enclose a separate sheet, if the space is insufficient).
15. Please state whether you are applying for deputation (ISTC)/Absorption/ Re-employment basis. (Officers Under Central/State Governments are Only eligible for “Absorption”. Candidates of non-Government Organisations are eligible only for Short Term Contract.) :
16. Whether belongs to SC/ST :

17. Remarks - The candidates may :
indicate information with regard to
(i) Research publications and reports and special projects
(ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/Societies and
(iv) any other information

(Note : Enclose a separate sheet if the space is insufficient.)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address _____

Date _____

Countersigned

(Employer with Seal)