



**OFFICE OF THE
PR. COMMISSIONER OF INCOME TAX (JUDICIAL)
C.R.BUILDING, I.P.ESTATE, NEW DELHI-110002
PHONE & FAX : 011-23379308**

F.No. PCIT(Judicial)/Empanelment of Counsels-2024/2024-25/1009

Dated : 06.03.2025

Notice for Engagement of Senior and Junior Standing Counsels by Income Tax Department, Delhi.

Applications are invited for the empanelment as Senior and Junior Standing Counsels to represent the Income Tax Department in the High Court of Delhi, NCLT, NCLAT and other judicial *fora* in direct tax related matters and related litigation.

2. The empanelment will be normally for a time period of **3 years**. The procedure of engagement, eligibility conditions, the duties of Standing Counsels, fees payable etc. are subject to Central Board of Direct Taxes (CBDT) Instruction No. 7 of 2016 dated 07.09.2016 (copy enclosed) or any other Instruction issued henceforth on this subject.

Eligibility criteria:

3(a). The cut-off date for meeting the eligibility conditions for the purpose of this empanelment will be **1st January, 2025**.

3(b). The eligibility criteria for the applicants seeking engagement as **Senior Standing Counsel** for the Income Tax Department as prescribed in the Instruction No. 7 of 2016 of CBDT, are as under -

"In order to be eligible for engagement as Senior Standing Counsel, a person should:

*a) be eligible to appear before the High Court as an advocate **and***

b) have a minimum experience of five years of handling direct tax matters before High Courts/ITAT' as an advocate;

OR

have been a Junior Standing Counsel of the Department for three years;

OR

have been an officer of the Income-tax Department who is eligible to appear before the High Court as an advocate and has retired/resigned from the post of Addl. Commissioner/Director of Income-tax or an equivalent post after occupying such post for at least three years or any higher post or who has been a member of ITAT, provided that he has not been removed/dismissed or compulsorily retired from service on account of disciplinary action and no disciplinary proceeding under service rules or pension rules is pending against him."

3(c). The eligibility criteria for the applicants seeking engagement as **Junior Standing Counsel** for the Income Tax Department as prescribed in the Instruction No. 7 of 2016 of CBDT, are as under -

In order to be eligible for engagement as Junior Standing Counsel a person should:

- a) be eligible to appear before the High Court as an advocate **and***
- b) have a minimum experience of three years of handling preferably direct tax matters before High Courts or ITAT;*

OR

have been an officer of the Income-tax Department who retired/resigned from the post of Additional/Joint CIT or below and is eligible to appear before the High Court as an advocate, provided that he has not been removed/dismissed or compulsorily retired from service on account of disciplinary action and no disciplinary proceeding under service rules or pension rules is pending against him.

Submission of Application:

4(a). The interested and eligible applicants may submit their application as per the prescribed forms **Form A1 or Form A2** (as applicable) attached with this document latest by **4.00 PM on 28th March 2025**. All supporting details and documentary evidence, as required, **must necessarily be** attached with the application form. Applications not in prescribed proforma or incomplete/deficient in any respect are liable to be rejected.

4(b). The applicants seeking engagement as Senior Standing Counsel may convey their willingness for also being considered for empanelment as Junior Standing Counsels.

4(c). The scanned copy of application form, duly signed and completed in all aspects, along with the required attachments for supporting documents, is **mandatorily** to be submitted through e-mail at **delhi.judicial.empnl@incometax.gov.in**. The size of the e-mail with attachments **should not exceed 12MB**. **Applications submitted on any other e-mail id will not be considered.**

4(d). A physical copy of the application may also be submitted through Registered Post / Speed Post / Courier or By hand in a sealed cover, addressed to the Pr. Commissioner of Income Tax (Judicial), Delhi, at Room No. 162A, C.R. Building, I. P. Estate, New Delhi-110002. The sealed envelope must mention the subject as ***“APPLICATION FOR EMPANELMENT OF STANDING COUNSEL”***. This will be considered only, if application has also been made through e-mail, within the stipulated time i.e. **4.00 PM on 28th March 2025**. **Applications received in any mode after the specified date and time will not be considered.**

Procedure for selection:

5. The applications complete in all aspects and fulfilling the prescribed eligibility conditions will be considered by the “Screening Committee for Empanelment of Counsels”. The shortlisted candidates shall be invited for interview by the Screening Committee. The candidates appearing for interview will be required to bring originals of the documents submitted with the application form. The selected candidates shall be given the offer for engagement as Standing Counsel for the Income Tax Department before the High Court of Delhi, NCLT, NCLAT and other judicial *fora* in Delhi.

6. **Canvassing in any form would lead to disqualification.**

sd/-
(Gurpreet Shah Singh)
Joint Commissioner of Income Tax
(Judicial)-1, New Delhi

Copy to:

1. The Registrar, Delhi High Court, with the request to have it notified on the Notice Board.
2. The Assistant Registrar, Income Tax Appellate Tribunal, New Delhi, with the request to have it notified on the Notice Board.
3. The Registrar, National Company Law Tribunal (NCLT), 3rd Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi with the request to have it notified on the Notice Board.
4. The Secretary, Board for Advance Rulings, New Delhi, with the request to have it notified on the Notice Board.
5. The President, Bar Association of Delhi High Court, New Delhi with the request to circulate it among the members of the Bar.
6. The Bar Council of India, 2/6, Siri Fort Institutional Area, Khel Gaon Marg, New Delhi-110049.
7. The Web Manager, O/o the Directorate of Systems, Vaishali, to upload it on the website of the Department.
8. The web Manager, Department of Legal Affairs, Ministry of Law & Justice to upload it on the website of ministry.
9. The web Manager, Deptt. of Revenue to upload it on the website of Department of Revenue.
10. The DDO, O/o the Pr. Commissioner of Income Tax (Judicial), New Delhi for getting it placed on the Notice Boards in all the Income Tax Office Buildings of Delhi Region.

[Signature]
6/8/25
Joint Commissioner of Income Tax
(Judicial)-1, New Delhi.

Form A1

**Application Form by an Advocate for empanelment as Senior/Junior Standing Counsel for
Income Tax Department, Delhi**

1	Name of the applicant			
2	Permanent Account Number (PAN)			
3	Father's name			
4	Date of Birth [DD/MM/YY]			
5	Contact details			
	a) Address for correspondence			
	b) Permanent address			
	c) Mobile			
	d) Email			
6	Educational Qualification(s) (Graduation and above) [relevant documentary proof to be attached as Annex.1]			
7	Registration Number and Date of Enrolment as advocate in the State Bar Council [relevant documentary proof to be attached as Annex.2]			
8(a)	Category for which applied [strike out whichever is not applicable]			Junior/Senior Standing Counsel
8(b)	If applied for Senior Counsel, whether willing to be considered for junior Counsel [strike out whichever is not applicable]			Yes/ No
9(a)	(i) Number of years* of handling litigation (ii) Number of years of handling direct tax litigation out of (i) above			
9(b)	Details of cases dealt with during the period specified in 9(a)(i)			[Separate Annexure in the below format may only be attached with the e-mail application. Physical copy of judgments/orders/supporting documents to be submitted alongwith physical application only as Annex. 3]
		Court/Tribunal	Case No.	Date of Order
	i)			Party Represented
	ii)			
10	a) Whether you have been a Sr. Standing Counsel in Income Tax Department in the past?			

	b) Whether you have been Jr. Standing Counsel for last 3 years*?	[Relevant documentary proof to be attached as Annex.4]
11	Number of Articles published in Journals/ Newspapers etc. [Details may be provided in separate annexure as Annex.5]	
12	Details of empanelment, if any, with other Government Departments/ Organisation/PSUs in the past 5 years	
	Name of Organisation	Period of empanelment
	i)	
	ii)	
13	If partner in a firm [to be filled if applicable]	
	i) Name of the firm(s)	Name of the Partner
	ii)	
14	Any other information that the applicant may consider relevant	
*Cut of date is 01.01.2025		

Verification

1. I _____ S/o/D/o _____ do hereby declare that whatever has been stated in the above application is true to the best of my knowledge and belief.
2. I further declare that I have never being debarred or penalised by the Bar Council for any reason whatsoever.
3. I also declare that I have not been removed, dismissed or disqualified from any empanelment and am not debarred for empanelment with Government of India/Government Organisation for any reason.
4. I understand that if any information furnished by me is found to be incorrect or if it is found that any fact has been misrepresented by me, my candidature will be cancelled at any stage.

Date:

Place:

Signature of Applicant

Undertaking

I _____ S/o/D/o _____ do hereby declare that if engaged by the department, I shall fully abide by the terms and conditions of the engagement.

Date:

Place:

Signature of Applicant

Form A2

Application Form by an officer who has been retired/resigned from the Income tax Department for empanelment as Junior/Senior Standing Counsel for Income Tax Department, Delhi

1	Name of the applicant	
2	Permanent Account Number (PAN)	
3	Father's name	
4	Date of Birth [DD/MM/YY]	
5	Contact details	
	a) Address for correspondence	
	b) Permanent address	
	c) Mobile	
	d) Email	
6	Educational Qualification(s) (Graduation and above) [relevant documentary proof to be attached as Annex.1]	
7	(a) Date of joining the government service in Income-tax Department	
	(b) Date of retirement/resignation from the government service [relevant documentary proof to be attached as Annex.2]	
	(c) Designation and office address of the last post held	
8	Registration Number and Date of Enrolment as advocate in the State Bar Council [relevant documentary proof to be attached as Annex.3]	
9	(a) Category for which applied [strike out whichever is not applicable]	Junior/ Senior Standing Counsel
	(b) If applied for Senior Counsel, whether willing to be considered for Junior Counsel [strike out whichever is not applicable]	Yes/ No
10	Whether have been Member of ITAT?	Yes/ No
11	Whether held the post of Addl.CIT/Addl.DIT for more than 3 years* or held any higher post?	Yes/ No

12	Whether have been Junior Standing Counsel for at least 3 years*?	[Please specify, if applicable. Relevant documentary proof to be attached as Annex.4]
13	Number of Articles published in Journals/ Newspapers etc.	[Details may be provided in separate attachment as Annex.5]
14	Details of empanelment, if any, with other Government Organisation/Departments/PSUs in the past 5 years	
	Name of Organisation	Period of empanelment
	i)	
	ii)	
15	If partner in a firm [to be filled if applicable]	
	i) Name of the firm(s)	Name of other partner(s)
	ii)	
16	Any other information that the applicant may consider relevant	
*Cut of date is 01.01.2025		

Verification

1. I _____ S/o/D/o _____ do hereby declare that whatever has been stated in the above application is true to the best of my knowledge and belief.
2. I further declare that I have not been removed, dismissed or compulsorily retired from service on account of disciplinary action or otherwise and no disciplinary proceeding under service rules or pension rules is pending against me as on date.
3. I also declare that I have never being debarred or penalised by the Bar Council for any reason whatsoever.
4. I also declare that I have not been removed, dismissed or disqualified from any empanelment and am not debarred from empanelment with Government of India/Government Organisation for any reason.
5. I understand that if any information furnished by me is found to be incorrect or if it is found that any fact has been misrepresented by me, my candidature will be cancelled at any stage.

Date:

Place:

Signature of Applicant

Undertaking

I _____ S/o/D/o _____ do hereby declare that if engaged by Income Tax Department, I shall fully abide by the terms and conditions of the engagement.

Date:

Place:

Signature of Applicant