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# INDIA DR. AMBEDKAR SC-ST WELFARE FEDERATION

**M. ATHIKESAVAN. B.A., B.L.**

National President



Reg. No. 142 of 1998

GLOBAL HEAD QUARTERS : 547, East Avenue, Mahakavi Bharathi Nagar, Vyasarpady, Chennai - 600 039, Tamil Nadu.  
Tel : 044-26730014, 26730015 Fax : 044-26737373 E-mail: athikesavan.m@gmail.com Website : www.dr-ambedkar.net

REF:AIASC-STWF/7616D/14

By RPAD

Date: 01.11.2014

To  
The Public Information Officer  
O/o The Secretary  
Transport Bhavan, 1, Sansad Marg  
New Delhi - 110 001

Sir,

**SEEKING INFORMATION UNDER R.T.I. ACT OF 2005**

**Sub: Request to furnish details of Liaison Officers and their full mailing address and contact details - Reg.**

**Ref: 1. No.43011/153/2010-Estt(Res) dated 04.01.2013.  
2. No.36036/4/2014-Estt.(Res. I) dated 08.05.2014.**

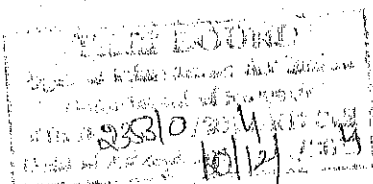
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With reference to the above I am to state that as per the notification of letter cited in first reference by the Ministry of Personnel, Public Grievances and Pensions, Dept. of Personnel and Training, Govt. of India, that Liaison Officers be nominated in all Ministries/Department for enforcement of orders of reservation in posts and services of the Central Government. It is the responsibility of the Liaison Officer to look into the matters relating to the representation of the Scheduled Castes, Scheduled Tribes and Persons with Disabilities.

Further in reference to the letter cited in Ref.2 by the Under Secretary to Govt. of India, Ministry of Personnel, Public Grievances & Pensions, Dept. of Personnel & Training addressed to the Director, Institute of Training & Management, JNU Campus, New Delhi has reiterated the need for appointment of Liaison Officers. The recommendation made by the National Commission for Scheduled Castes in its 6th Annual Report for the year 2012-2013 reads as below:

**Recommendation No.5:**

***"During the review of implementation of reservation policy in various Ministries/Department/PSUs, the National Commission for SCs noticed that no Liaison Officer were appointed or SC/ST Cell was not constituted despite clear instructions have been issued by the DoPT. Therefore, National Commission for SCs recommends that all the Government Sector***



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*should follow the instructions of the DoPT regarding appointment of Liaison Officer and constitution of SC/ST Cell. It is also recommended that special training should also be imparted to the Liaison Officer to implement the reservation orders in the department. The Liaison Officer should also be made accountable for implementation of reservation policy in the department."*

Further to state that as per the notification it is the responsibility of the Liaison Officer to ensure due compliance by the subordinate appointing authorities, ensure timely submission of reports by each appointment authorities, ensuring extension of necessary assistance to the National Commission for SC/ST in the investigation of complaints received by the Commission in regard to service matters and in the collection of information for their annual reports etc.

Further to state that each Ministry/Department has to set up a Special Reservation Cell within the Ministry/Department under the direct control of the Liaison Officer to assist the Liaison Officer in discharging of his duties effectively. Also the Liaison Officer is privileged to submit his report to the Secretary/Addl. Secretary to the Government of India in the respective Ministry/Department on cases of negligence or lapses in the matters following the Reservation and other Orders relating to SC/ST, Persons with Disability and other Backward Classes, coming to his notice through the inspections carried out or otherwise.

*In the above circumstances it is earnestly requested to furnish the following:*

- *Name of the Liaison Officer*
- *Designation*
- *Full Mailing Address*
- *Contact Phone No.*

Therefore in the above circumstances it is requested to furnish the above expeditiously and also to state that it is earnestly requested that the same may transferred to the appropriate public authority as per section 6(3) in case if the information sought does not pertain to your department and oblige.

Thanking you.

Yours faithfully,

*M. Athikesavan*

(M.ATHIKESAVAN)