

F. No. A.19011/28/2012-Ad.I
Government of India
Ministry of Finance
Department of Revenue

New Delhi, dated : 29th June, 2013

Office Memorandum

Sub : Tour Programme of Income Tax Ombudsman and Indirect Tax Ombudsman - reg.

It is observed that some Ombudsman (Direct/Indirect) are undertaking frequent official journeys, whereas the functions of Direct/Indirect Tax Ombudsman does not necessarily envisaged tour that too to destinations outside their jurisdiction. At the most, they may have to attend meetings convened by the Finance Minister, Revenue Secretary or Chairman, CBDT/CBEC.

2. The matter has been examined in the Revenue Headquarter and it has been decided that henceforth the Direct Tax Ombudsman and Indirect Tax Ombudsman will undertake all tours with the prior approval of Revenue Secretary. All the concerned Ombudsman are advised to submit their tour programme to the Revenue Headquarter, at least 15 days in advance for obtaining the approval of the Revenue Secretary.

3. Other administrative matters relating to sanction of leave, pay fixation, salary, TA/DA, etc. in respect of Income Tax Ombudsman and Indirect Tax Ombudsman and will continue to be handled by the Central Board of Direct Taxes and Central Board of Excise and Customs respectively.

Rajinder Kumar
(Rajinder Kumar)
Under Secretary (Ad.I)

To,

- 1) Income Tax Ombudsman at New Delhi/ Kolkata/ Chennai/ Mumbai/ Chandigarh/ Lucknow/ Pune/ Hyderabad/ Ahmadabad/ Bhopal/ Bangalore/ Kochi.
- 2) Indirect Tax Ombudsman at Delhi/ Mumbai/ Chennai/ Kolkata/ Bangalore/ Ahmadabad/ Lucknow.

Copy to :

- I. Chairperson, CBDT.
- II. Chairperson, CBEC.
- III. Chief Commissioners/ Directors General of income Tax at New Delhi/Kolkata/ Chennai/ Mumbai/ Chandigarh/Lucknow/Pune/ Hyderabad/ Ahmadabad/ Bhopal/ Bangalore/ Kochi.
- IV. Chief Commissioners/Directors General of Central Excise, Customs and Service Tax at Delhi/ Mumbai/ Chennai/ Kolkata/ Bangalore/ Ahmadabad/ Lucknow.
- V. Member (P&V), CBDT and Member (P&V), CBEC.
- VI. PPS to Secretary (Revenue)/ Additional Secretary (Revenue)/ Joint Secretary (Revenue).
- VII. SO (Computer Cell), Department of Revenue with the request to upload the OM on the website of this Department under the Head "IT Ombudsman" and "Indirect Tax Ombudsman".

Rajinder Kumar
(Rajinder Kumar)
Under Secretary (Ad.I)