

New Delhi, the 28<sup>th</sup> January, 2019

**OFFICE MEMORANDUM**

**Subject :- Filling up of the post of Deputy Director of Enforcement in the Directorate of Enforcement on deputation basis-regarding.**

The undersigned is directed to say that it has been decided to fill up 58 posts of Deputy Director of Enforcement in PB-3 of Rs.15600-39100/- with Grade Pay of Rs.6600 (Pre-revised ) on deputation basis in the Directorate of Enforcement at Delhi, Mumbai, Chennai, Kolkata, Jaipur, Surat, Bhubaneswar, Chandigarh, Lucknow, Patna, Jalandhar, Srinagar, Bangalore, Ahmedabad, Cochin, Hyderabad, Guwahati, Goa, Ranchi, Calicut, Madurai, Raipur, Indore, Nagpur, Dehradun, Jammu, Shimla, Allahabad and Vishakhapatnam.

2. In terms of the Recruitment Rules, the following categories of officers are eligible:-

Officers of All India Services or Central Services including State Governments, State Police Organizations or Central Bureau of Investigation or Reserve Bank of India or Public Sector Banks:

(A) (I) Holding analogous post on regular basis in the parent cadre/department; or

(II) With five years service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 of Rs. 9300-34800 plus Grade Pay of Rs. 5400 (Pre revised) or Pay Band -3 Rs. 15600-39100 plus Grade Pay of Rs. 5400 (Pre revised) or equivalent in the parent cadre/department; and

(B) (I) Possessing experience of at least five years in the field of Legal work, Intelligence, Investigation work and Adjudication or prosecution relating to fiscal or criminal laws, or

(II) possessing investigative experience of at least five years in Banking or Accounts or Audit.

**NOTE:- 1**

For RBI Officers: Group 'C' (Assistant General Manager) or Group 'D' (Deputy General Manager) would be considered in the field of deputation.

For Public Sector Bank Officers: Scale IV (Chief Manager) or Scale-V (Assistant General Manager) would be considered in the field of deputation.

3. The pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M/No.6/8/2009-Estt(Pay-II) dated 17<sup>th</sup> June, 2010 as amended from time to time. Besides the officers working in Directorate of Enforcement at level of Deputy Director are currently entitled for Special Incentive Allowance @20% of Basic Pay (Pre-revised).

4. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forward in the proforma annexed so as to reach the Joint Director(Admn.), Directorate of Enforcement, 6<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003. The advertisement can also be seen on the website of the Department of Revenue <http://dor.gov.in> and also on the website of Directorate of Enforcement [www.enforcementdirectorate.gov.in](http://www.enforcementdirectorate.gov.in)

5. While forwarding the applications, **the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct** and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Bio data
- (ii) Complete and up-to-date C.R. dossier for the last five years or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

6. Incomplete applications or applications not received through proper channel or applications received after due date may not be considered. **This is an open vacancy circular. The complete applications received by 30<sup>th</sup> of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.**

7. A check list of documents to be attached with the application may also be sent (proforma enclosed).

  
(Vivek Mishra)

Under Secretary to the Govt. of India  
Tel. No.23095377

To

1. All Ministries & Departments of Government of India with request that this circular may be circulated in their Ministries/Departments and also among their attached/ subordinate offices.
2. The Department of Personnel & Training (AIS Branch), North Block, New Delhi.
3. DGPs of all State Governments/ UT administration.
4. All Chief commissioners / Director General of Income Tax.
5. All Chief Commissioner/Director General of Customs & Central Excise.

6. The Joint Secretary (Admn.), CBDT / Joint Secretary (Admn.), CBEC with request that arrangements may be made to host this vacancy circular on the official website of CBDT/CBEC
7. The Director, Directorate of Enforcement, Lok Nayak Bhawan, Khan Market, New Delhi.
8. The Director CBI, CGO Complex, New Delhi.
9. The Governor, Reserve Bank of India, Central Office Building, 18<sup>th</sup> Floor, Shahid Bhagat Road, Mumbai - 400001.
10. The Chairman, State Bank of India, Corporate Centre, Madame Cama Marg, Mumbai - 4000021.
11. The Chairman, Allahabad Bank, Head Office, 2, Netaji Subhas Road, Kolkata - 700001.
12. The Chairman, Bank of Baroda, Baroda Corporate Centre, C-26, G-Block, Bandra-Kurla Complex, Bandra (East), Mumbai - 400051.
13. The Chairman, Bank of Maharashtra, Lok Mangal 1501, Shivaji Nagar, Post Box No. 919, Pune - 411005.
14. The Chairman, Central Bank of India, Central Office, Chander Mukhi, Nariman Point, Mumbai - 400021
15. The Chairman, Dena Corporate Centre, C-10, G-Block, Bandra Kurla Complex, Bandra East, Mumbai - 400051.
16. The Chairman, Indian Overseas Bank, Central Office, 762, Anna Salai, P.B.No. 3765, Chennai - 600002.
17. The Chairman, Punjab National Bank, 7, Bhikaji Cama Place, Africa Avenue, New Delhi - 110066.
18. The Chairman, Union Bank of India, Union Bank Building, Central Office, 239, Backbay Reclamation, Post Box No. 93-A, Nariman Point, Mumbai - 400021.
19. The Chairman, Punjab & Sind Bank, Bank House, 4<sup>th</sup> Floor, 21, Rajendra Place, New Delhi - 110008.
20. The Chairman, Vijaya Bank, Administrative Office, Janardhan Towers No.2, Residency Road, Bangalore - 560025.
21. The Chairman, Andhra Bank, Andhra Bank Building, Sultan Bazar, P.B. No. 161, Hyderabad - 500001.
22. The Chairman, Bank of India, Head Office, Express Towers, Nariman Point, Mumbai -- 400021.
23. The Chairman, Canara Bank, 112, Jayachamarajendra Road, Post Box No. 6648, Bangalore - 560002.
24. The Chairman, Corporation Bank, Bharath Building, G.H.S. Road, Post Box No. 88, Mangalore - 575001.
25. The Chairman, Indian Bank Building P.B. No. 1384, 31 Rajaji Road, Chennai - 600001.
26. The Chairman, Oriental Bank of Commerce, E-Block, Connaught Place, P.B. No. 329, New Delhi - 110001.
27. The Chairman, Syndicate Bank, Post Box, No. 1, Manipla - 576119. Karnataka State.

28. The Chairman United Bank of India, 16, Old Court House Street, Kolkata – 700001.
29. The Chairman, UCO Bank, Head Office, 10, Biplabi Trailokya Maharaj, Sarani, Kolkata – 700001.



(Vivek Mishra)

Under Secretary to the Govt. of India

**PROFORMA**  
**APPLICATION FOR THE POST OF DEPUTY DIRECTOR OF ENFORCEMENT IN**  
**THE DIRECTORATE OF ENFORCEMENT**

1. Name :
2. Date of Birth :
3. Date of Retirement :
4. Age as on the closing date of receipt of application :
5. Educational Qualification :
6. Service and batch to which belong :
7. Present post held and the date from which held :
8. Whether the present Grade is granted by way of MACP or Regular Promotion :
9. Pay Band & Grade Pay and present basic pay :
10. Details of Service :

Passport size  
Photo

Name of the Post	Whether post held on Regular basis or on adhoc	Scale of pay – With *Grade Pay	Nature of duties performed

\*(Officers drawing grade pay of Rs. 5400/- (pre-revised) on regular basis on appointment thereto are only eligible. Officers those drawing grade pay of Rs. 5400/- on account of MACP or after rendering four years of service in Grade 4800 (pre-revised) are not eligible. Copies of all promotion orders indicating the increase in pay scales from the date of joining may also be attached with bio-data.

11. Choice of postings(Minimum three)- :
12. Name, address and telephone number of concerned officer in the office of the Cadre Controlling Authority :
13. Home State

**Declaration :-**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed at the time of selection for the post.

Date:- \_\_\_\_\_  
\_\_\_\_\_

Signature of the candidate  
Address

\_\_\_\_\_  
Countersigned

\_\_\_\_\_  
(Employer with Seal)

No

**Part – B**

**FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

12	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
13(a) (i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b) (i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certificates issued	Yes/No

Date: Signature \_\_\_\_\_

Name:

Designation:  
(With stamp)

**Check list of documents to be attached**

(Please tick)

1.	Application prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date ACR/APAR dossier for the last five years or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No. report certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre clearance from cadre Controlling/appointing Authority (if applicable)	

Date:

Signature of the forwarding authority  
(With stamp)