

F.No.A.12026/02/2011-SO (ES Cell)  
Government of India  
Ministry of Finance  
Department of Revenue

Room No. 55, North Block, New Delhi-110001  
Dated: 11<sup>th</sup> September, 2017

**OFFICE MEMORANDUM**

Subject: - Filling up the posts of Additional Director/Joint Director in the Financial Intelligence Unit, India (FIU-IND) under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis – regarding.

The undersigned is directed to say that it has been decided to fill up either two posts of Additional Director in the level 13 in Pay Matrix (Rs.118500-214100) or Joint Director in the level 12 in Pay Matrix (Rs.78800-209200) in the Financial Intelligence Unit-India (FIU-IND), under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis. Unforeseen vacancies, if any, shall also be considered.

2. FIU-IND has been set up by the Government of India vide Ministry of Finance, Department of Revenue's Office Memorandum dated 18<sup>th</sup> November 2004 to coordinate and strengthen the collection and sharing of financial intelligence through an effective national, regional and global network to combat money laundering and related crimes. The FIU-IND is the central national agency responsible for receiving, processing, analyzing and disseminating information relating to suspect financial transactions. It receives prescribed information from various entities in the financial sector under the Prevention of Money Laundering Act 2002 (PMLA) and in appropriate cases, disseminates information to relevant enforcement/ intelligence agencies, and regulators of the financial sector.

**3. The following categories of officers are eligible for applying for the post of Additional Director:-**

Officers of All India Services or Central Services:

- (a) (i) holding analogous posts on regular basis in the parent cadre or organisation;
- or
- (ii) with five years' service in the grade rendered after appointment thereto on regular basis in Posts in the level 12 in Pay Matrix (Rs.78800-209200) or equivalent in the parent cadre/ department; and
- (b) possessing the following educational qualifications and experience:
- (iii) A Bachelor's degree from a recognised university;
- (iv) Twelve years' experience in relevant fields namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

4. **The following categories of officers are eligible for applying for the post of Joint Director:-**

Officers of All India Services or Central Services:

- (a) (i) holding analogous posts on regular basis in the parent cadre or organisation;
- or
- (ii) with five years' service in the grade rendered after appointment thereto on regular basis in Posts in the level 11 in Pay Matrix (Rs.67700-208700) or equivalent in the parent cadre/ department; and
- (b) possessing the following educational qualifications and experience:
- (i) A Bachelor's degree from a recognised university;
- (ii) Ten years' experience in relevant fields namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

Note : There shall be flexibility to fill the posts either by Additional Director or Joint Director depending upon the eligibility of the applicants (Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years/four years respectively in the case of Additional Director/Joint Director. The maximum age-limit for appointment by deputation shall be not exceeding 56 years' as on the closing date of the receipt of applications).

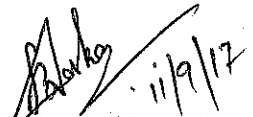
5. The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personnel & Training from time to time.

6. Willing and eligible officers should send their applications for the post in the enclosed format through the cadre controlling authority alongwith cadre/Vigilance clearance, addressed to the Under Secretary (ES Cell), Ministry of Finance, Department of Revenue, Room No. 55, North Block, New Delhi-110001. **This is an open ended circular. All completed application of eligible candidates shall be put up before the selection committee at the end of every month.**

7. The Cadre Controlling Authority may ensure that the applicant fulfils all the eligibility conditions specified above and also verify the particulars furnished by the applicants, before granting cadre clearance. Once cadre clearance is given, it will be presumed that the eligibility conditions are fulfilled and particulars are correct.

8. The Cadre Controlling Authority while forwarding the application must enclose vigilance clearance in the proforma prescribed in the Annexure – I including whether disciplinary case is pending or being contemplated against the officer, major minor penalty statement for the last 10 years, integrity certificate & available ACRs/APARs for the last five years. In case of photocopies of ACRs/APARs are being forwarded, each page of it may please be attested by the Gazette Officer.


9. In no case, incomplete application without all clearances or advance copy of application shall be accepted after due date.

  
(Biplab Kumar Naskar)  
Under Secretary to the Govt. of India  
Tele: 2309- 5371

To

All Ministries & Departments of the Government of India.

Copy to: - CBEC, CBDT and FIU-IND with the request to place the above vacancy circular on their respective websites.

  
(Biplab Kumar Naskar)  
Under Secretary to the Govt. of India

**PROFORMA**

**APPLICATION FOR THE POST OF ADDITIONAL DIRECTOR/JOINT DIRECTOR IN THE FINANCIAL INTELLIGENCE UNIT- INDIA ON DEPUTATION BASIS.**

1	Name				
2	Post applied for				
3	a) Present post held (whether regular, ad-hoc or on deputation basis).				
	b) If presently on deputation, please indicate designation of the post held in the parent office/ cadre and scale of pay of that post along with the present basic pay in that grade.				
4	Present Pay Band and Grade Pay (also mention Basic Pay)				
5	Date of getting the present scale on regular basis.				
6	Date of Birth				
7	Date of entry into service (including service & batch)				
8	Date of retirement				
9	Office address				
10	Phone & FAX Number with STD code				
11	E-mail address Mobile No.				
12	Educational Qualifications				
13	Position held since entry into service :				
	Designation & Place of posting	Scale of pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis.

14	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	
15	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority  
along with stamp

**ANNEXURE - I**

**(Cadre clearance and Vigilance clearance) FOR THE USE OF CADRE CONTROLLING  
AUTHORITY/DEPARTMENT ONLY**

1	Whether the officer meets eligibility requirement as on the closing date of application	
2 (i)	Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)	
2 (ii)	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result	
2 (iii)	Whether any punishment was awarded to the officer during last 10 years and if so the date of imposition and details of the penalty	
2 (iv)	Is any disciplinary /criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any, of the Commission	
2 (v)	If any action contemplated against the officer as on date [If so details to be furnished]	
2 (vi)	Date of filing of latest IPR	
3	Whether cadre clearance for the officer by the Competent Authority has been granted	
4	Whether integrity of the officer is certified	

It is certified that the information/entries furnished by the officer has been verified from the service records of the officer.

Date

Signature-----

Name

Designation (with stamp)