

MONTHLY REPORT ON SWACHHTA ACTION PLAN FOR THE MONTH OF _____

Sl. No.	Action Plan	Action undertaken during the month	Remarks, if any
1	Digitization of Office Records/e-office/e-publication		
2	Digitization of publications		
3	Installation of CCTVs in North Block		
4	Motivational Training to MTSs/Farash/Sweepers		
5	Declaration of cleanest section in the Department		
6	Disposal of e-waste		
7	Disposal of general waste		
8	Any other event organized on swachhta awareness		
9	Awareness/Behavioral activities		