

F. No. 0-21030/15/2010-Coord

Government of India
Ministry of Finance,
Department of Revenue
(Coord Section)

Room No. 267-D, North Block
New Delhi, the 13th March, 2012

OFFICE MEMORANDUM

Subject:- Reconstitution of the Complaint Cell in the Department of Revenue (HQrs) in pursuance of Supreme Court's Order on laying down guidelines to workplace


The undersigned is directed to state that in supersession of Office Memorandum of even number dated 21st December, 2012, on the subject cited above, the Complaint cell of Department of Revenue is re-constituted as under :-

1. Ms. Anuja Sarangi, Commissioner (Coord & Systems), - Chairperson
CBDT, Department of Revenue,
Room No. 157-B North Block
New Delhi.
Tel. No. 23092174
2. Ms. Prakriti Srivastava, Director(Admin) - Member
Department of Revenue
Room No. 66, North Block
New Delhi.
Tel. No. 2309-2103
3. Ms. Bina Jain, President, - Member
All India Women's Conference,
Sarojini House, 6, Bhagwandas Road,
New Delhi.
Ph. No. 23389680, 23381165, Fax- 23384092,
23389314, Grams: HINS MAHILA
e-mail:aiwcctc@nda.vsnl.net.in
auwc@savtam.net.in, www.aiwc.org
4. Ms. Sharda Shaarma, Under Secretary (Coord) - Member Secretary
Department of Revenue,
Room No. 267-D, North Block
New Delhi
Tel. No. 23095539

2. As per the directions issued by Cabinet Secretariat vide letter No. 1/109/7/2009-TS, dated 7th August, 2009, the Complaint Cell is requested to hold quarterly meeting of the complaints even if there are no complaints and review the state of preparedness to deal with such complaints; ^{Call} as also measures to be taken to make all officers fully aware of their responsibilities in this regards.

Contd...2/-

3. All concerned are advised to contact the Chairperson/Members of the Complaint Cell, for redressal of their grievances, if any.
4. Hindi version is enclosed.


(Niranjana Choudhary)
Under Secretary to the Government of India.
Telefax: .2309-5484

All officers and Section in the Department of Revenue.

Copy to:-

1. Ms. Anuja Sarangi, Commissioner (Coord & Systems),
CBDT, Department of Revenue,
Room No. 157-B North Block
New Delhi
2. Ms. Prakriti Srivastava, Director(Admin)
Department of Revenue
Room No. 66, North Block
New Delhi.
3. Ms. Sharda Shaarma, Under Secretary (Coord)
Department of Revenue,
Room No. 267-D, North Block
New Delhi.
4. Ms. Bina Jain, President,
All India Women's Conference,
Sarojini House,
6-Bhagwandas Road,
New Delhi.

Copy also to:-

(i) Estt. (A) Section, Department of Personnel and Training,
North Block, New Delhi w.r.t. their O.M. No.11013/3/2009-
Estt.(A), dated 21st July, 2009.

(ii) Shri Nagesh Shastri, Sr. Tech. Director-NIC for uploading on the
website of the Department of Revenue.